

STATE OF WISCONSIN, CIRCUIT COURT, _____ COUNTY

For Official Use

Case Caption:

**Subpoena and Certificate
of Appearance**

Case No. _____

The State of Wisconsin to (Witness Name and Address):
▶**Service Information**

Date Served	Time Served	Fee Charged \$
Manner of Service <input type="checkbox"/> Personal <input type="checkbox"/> Substitute: _____		Witness Fee Enclosed \$
Serving Agency		
Served By (Signature)		

You are required to appear and give evidence:**APPEARANCE INFORMATION**

Date	Time	Location (Include Room Number)
Presiding Official		
On Behalf Of	Type of Proceeding	

☐ You are further required to bring with you the following:☐ This is a third-party subpoena. Unless all parties agree otherwise, do not provide any requested items before the date and time of the above proceeding.**Failure to appear may result in punishment for contempt, which may include monetary penalties, imprisonment and other sanctions.**

If you have any questions about this subpoena, please contact:		Issuing Official	
Name (Type or Print)		By:	
Title	Telephone Number		
Address		Signature	
		Date	
If you need help in this matter because of a disability, please call:			

For Court Use Only

Witness Information		Witness Certificate of Appearance	
Telephone Number	Date Witness Appeared	Mileage	
Address Correction	Signature of Witness		